

- (1) Firm Name, Address & Telephone Number:
- (2) Has there been any amendment made to the firm's organizational document, certificate of authority, or statement of qualification? If so, please provide a copy of the amendment(s). Yes ____ No ____
- (3) Please designate the position(s) within the firm that have governance authority.
- (4) Please list the name and address of each owner with an ownership interest and each person occupying a position with governance authority:

- (5) Are all employees, agents and independent contractors who furnish professional legal services (as defined by Minn. Stat. § 319B.02, subd. 19) within Minnesota, on behalf of the professional firm, professionals authorized to practice law?*

Yes ____ No ____ N/A ____

***NOTE: Clerks, paralegals and other support staff furnishing services under the supervision of a licensed attorney are not furnishing professional services as defined in Minn. Stat. § 319B.02, subd. 19.**

- (6) Are all owners or other persons occupying a position with governance authority professionals authorized to practice law? Yes ____ No ____

This firm has, as of this date, complied with all of the provisions of the Minnesota Professional Firms Act.

IN WITNESS WHEREOF, the firm has caused this First Report to be executed this _____ day of _____, 20____, by: _____, a professional authorized to practice law who is an owner or employee of the firm and is authorized by the firm to make the above statements.

Authorized signatory

SIGNED AND SWORN to before me

on _____, 20_____.

by _____.

Notary Seal

Notary Public

Make Checks Payable to: Lawyers Professional Responsibility Board. The fee is \$100.00.

***NOTE: Do not use this First Report form for filing your Annual Report. An Annual Report form will be mailed to you by December 1 each year.**

¹ This report, must be accompanied by a copy of the firm's organizational document, certificate of authority, or statement of qualification as filed with the Secretary of State and exhibiting the Secretary of State's filing stamps.